

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.lynwoodcdd.org

Board of Supervisors
Lynwood Community
Development District

June 3, 2021

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lynwood Community Development District will be held on **Friday, June 11, 2021 at 11:00 a.m.** at the offices of Lennar Homes, 4600 W. Cypress St., Tampa FL 33607, unless otherwise notified. The following is the agenda for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Meeting held on May 14, 2021 Tab 1
 - B. Consideration of Operations & Maintenance
Expenditures for April 2021 Tab 2
4. **BUSINESS ITEMS**
 - A. Consideration of TECO Solar Light Agreement Tab 3
 - B. Consideration of Irrigation Repair Proposal Tab 4
 - C. Consideration of Landscape Maintenance Proposals Tab 5
5. **STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Landscape Maintenance Report & Recommended
Proposals Tab 6
6. **AUDIENCE COMMENTS**
7. **SUPERVISOR REQUESTS**
8. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lynwood Community Development District was held on **Friday, May 14, 2021 at 11:00 AM** at the offices of Lennar, located at 4600 W. Cypress Street, Suite 300, Tampa, FL 33607.

Present and constituting a quorum were:

Kelly Evans	Chairman
Laura Coffey	Vice Chair
Lori Campagna	Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Co.
John Vericker	District Counsel; Straley Robin Vericker <i>(via conference call)</i>

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and roll call performed, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

No Audience was present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on February 12, 2020

Ms. Wallace presented the Minutes from the Board of Supervisors' meeting held February 12, 2020.

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved, as presented, the Minutes of the Board of Supervisors' meeting held on February 12, 2020 for the Lynwood Community Development District.
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FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for
February and March 2021**

Ms. Wallace presented the February and March 2021 Operation and Maintenance Expenditures to the Board.

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors ratified the February 2021 (6,342.43) and March 2021 (\$12,497.21) Operation and Maintenance Expenditures, for the Lynwood Community Development District.

FIFTH ORDER OF BUSINESS

Establish Audit Committee

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors appointed the Board of Supervisors as the Audit Committee, for the Lynwood Community Development District.

SIXTH ORDER OF BUSINESS

**Presentation of September 30, 2020
Audit**

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors accepted and filed the September 30, 2020 Audit, for the Lynwood Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Midge Fly Proposal

On a motion by Ms. Campagna, seconded by Ms. Evans, with all in favor, the Board of Supervisors authorized the District Manager and/or Chairman to approved midge fly treatments as needed based on \$840.00/month, for the Lynwood Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Landscape
Maintenance Proposals**

The Board reviewed the landscape maintenance proposals and directed Ms. Wallace to send notice to Fieldstone to cure and improve within 30-days. The Board tabled the proposals until the next meeting.

NINTH ORDER OF BUSINESS

**Presentation of Fiscal Year 2021-2022
Proposed Budget**

Ms. Wallace presented the Fiscal Year 2021-2022 proposed budget to the Board and reviewed the general fund, debt services and assessment charts. The Board requested that 4,000.00 be added to aquatic maintenance.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2021-03;
Approving Fiscal Year 2021-2022
Proposed Budget and Setting Public
Hearing**

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors adopted Resolution 2021-03; Approving Fiscal Year 2021-2022 Proposed Budget and Setting Public Hearing for August 13, 2021 at 11:00 a.m. at the offices of Rizzetta & Company, located to 9428 Camden Field Parkway, Riverview, Florida 33578, for Lynwood Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report.

i. Presentation of E-Verify Memorandum

On a Motion by Ms. Campagna, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved, the E-Verify Memorandum for the Lynwood Community Development District.

B. District Engineer

Not present.

C. District Manager

Ms. Wallace informed the Board that the next scheduled meeting will be held on Friday, June 11, 2021 at 11:00 a.m. at the offices of Lennar, located at 4600 W. Cypress Street, Suite 300, Tampa FL 33607.

Ms. Wallace stated the Hillsborough County registered voter count as of April 15, 2021 is 40.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

No supervisor requests.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Evans, seconded by Mr. Coffey, with all in favor, the Board adjourned the meeting at 11:24 a.m. for the Lynwood Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 2

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

District Office - Citrus Park, Florida - (813)-933-5571

Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
lynwoodcdd.org

Operation and Maintenance Expenditures

April 2021

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2021 through April 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$14,745.71**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Absolute Engineering, Inc.	001158	020601	Engineering Services 03/21	\$ 470.00
BOCC	001154	9086894852 03/21	2303 Dandelion St Rclm 03/21	\$ 4.64
Egis Insurance Advisors, LLC	001155	12937	Policy 100120409 10/01/20 10/01/21 Additional	\$ 582.00
Fieldstone Landscaping Services	001161	9739	Landscaping Maintenance 04/21	\$ 2,468.00
Grau and Associates	001159	20783	Audit Services FY19-20	\$ 5,000.00
Rizzetta & Company, Inc.	001156	INV0000057606	District Management Fees 04/21	\$ 3,850.00
Rizzetta Technology Services	001157	INV0000007400	Monthly Website Services 04/21	\$ 100.00
Sitex Aquatics	001162	4734B	Monthly Lake Maintenance 04/21	\$ 495.00
TECO	001160	211018276116 03/21	2282 NE 19th Ave Columns 03/21	\$ 26.57
TECO	001160	211018542954 03/21	Subdivision on 19th Ave Lights 03/21	\$ 1,053.27
TECO	001160	211018619067 03/21	2398 NE 19th Ave Sign 03/21	\$ 19.13
TECO	001160	221008015820 03/21	Lynwood Ph2 On 19th Ave Lights 03/21	\$ <u>677.10</u>
Report Total				<u>\$ 14,745.71</u>